

CURRICULUM VITAE

PERSONAL INFORMATION	
FULL NAME	MUHAMMAD ISRAR
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GENDER	MALE
D-O-B (DD-MM-YY)	16-04-1981
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ACADEMICS:

DEGREE	INSTITUTION	YEAR OF COMPLETION	MAJORS
Ph. D. Sociology (In Progress)	University of Malakand Dir Lower KP	2018	Research in Social Sciences, Social Change and Development, Statistics for Social Sciences, Community Development
M. Phil. Sociology	Agriculture University Peshawar	2013	Modern Research in Social Sciences, Social Change, Social Anthropology, Social Thoughts, Social Statistics
M. A. Political Science (Private)	Peshawar University	2006	Principles of Political Science, Political Philosophy, constitutions, Pakistan and the world affairs
M.A. Sociology	Peshawar University	2003	Principal of Sociology, Social Research, Social Change, Community Development, Social Psychology and Social Statistics.
B. A. Law & Political Science	Peshawar University	2001	Law, Islamic Jurisprudence, Fiqha, Political science, Political Philosophy, English and Pakistan Study
F. Sc	Oxford College Peshawar	1999	Physics, Chemistry, Biology, English, English
Matriculation	GHSS Lal Qilla	1997	Science

EXPERIENCES:

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATION	
Assistant Professor in Sociology	21 Nov 2016	Till-Date	---	Shaheed Benazir Bhutto University, Sheringal, Dir Upper www.sbbu.edu.pk

JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- Working as Head of Department Sociology, Shaheed Benazir Bhutto University, Sheringal, Dir Upper
- Supervising 04 compulsory researches at BS and Master graduates in the department
- Teaching Gender Studies, Social Research and Methods, Sociological Theory and Principles of Sociology at BS and MA Sociology
- Supervision of the Social Research Group in the department of Sociology for necessary arrangements of research publication, workshops and training
- Member of Board of Studies for the Department of Sociology SBBU Sheringal and Department of Social Work, Wari Campus
- Working on developmental projects from the Department of Sociology in collaboration with Higher Education Commission (HEC)
- Member of Student Grievance Committee Shaheed Benazir Bhutto University, Sheringal, Dir Upper

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATION	
Lecturer in Sociology	17 Oct 2011	Nov, 2016	5 years	Abdul Wali Khan University Mardan (AWKUM) Timergara Campus

JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- Developed and implementing a project of HEC Pakistan under the title, "Creating a culture of cleanliness through solid waste management in the city of Timergara Lower Dir".
- Supervised the compulsory 20 researches at Master level in the year 2013 and 2014, of two batches of MA Sociology at AWKUM (Timergara Campus).
- Teaching/taught Principles of Sociology, Research in Social Sciences, Project Management, Sociological Theory, community Development and Disaster Management
- Supervision of the gardening, water supply, canteen and staff hostel
- Worked as Head of Department at the Department of Sociology AWKUM (Timergara Campus)
- Working as Chief Proctor of AWKUM (Timergara Campus) where student vs student, teacher vs student and teacher vs teacher and also support staff disputes and conflicts were resolved
- Working as President Blood Donation Society and Social Work Society in the campus
- Do any task (reports, applications, Proposals etc) as assigned by the Coordinator / Vice Chancellor
- Working as Acting Coordinator of AWKUM (Timergara Campus)
- Worked as Admin Officer of the campus for a period of one and half year

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATION	
Program Manager DRR	01/12/10	31/09/2011	01 Year	Pakistan Education Society (PES), House # 28 A, Jamaluddin Afghani Road, University town Peshawar.

JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- Supervising, planning and managing the DRR projects in DRR projects in Swat and Shangla which include (Reconstruction of School, School Supplies Project, Education of the

community and schools regarding disasters and how to tackle with)

- Impart training on DRR and staff capacity building workshops at field offices and head office
- **Application of PRA tools in the data collection and implementation of the project e.g. FGD, Transect Walk, Hazard Mapping, community mapping, vulnerability mapping etc.**
- Liaison with line departments and with other organization working on DRR
- Inclusion of education sector in combating the disasters (natural and Manmade)
- Representation of the organization on cluster level and other forums as required
- Data analysis and reporting of over all activities of the projects internal as well as external
- Proposal writing, searching new avenues and donor hunting for the organization
- Managing running Project activities with a focus on providing quality programming according to program quality principles.
- Review and apply different data collection tools for assessment, development of criteria for beneficiary identification and selection.
- Review and manage implementation procedures of Project Indicators.
- Manage budget spending rates for project and ensure budget expenses are tracked and allocated appropriately
- Ensuring accountability of all program activities and expenses by complying with Organization’s standard operating procedures.
- Hold SWOT Analysis to analyze, improve project performance
- Build capacity of staff through coordination meetings, weekly experience sharing meetings and supervising over all activities
- Monitoring visits, spot checks, field visits, and

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATION	
Project Manager Protection and WASH	01/10/2009	21/11/2010	14 months	Handicap International (HI) House No. 245, St. 52, F-10/4, Islamabad

JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- **Planning, Organizing, Leading and Monitoring of overall activities of HI Emergency Flood Response in district Kohat and Hangu, KPK.**
- Conducted Surveys of Rapid Need Assessment in D. I. Khan, Kohat and Hangu.
- Planning Projects activities and implementation
- Reporting overall activities e.g. weekly and monthly progress reports, minutes of meetings, Assessments reports, Situational Repots and Monitoring reports
- Meeting with line departments, coordination meetings and sharing the activities and progress
- Prepared proposals and concept papers
- Participation in different meeting and representation of the activities of HI on different forums
- Coordinating Program Manager in different activities and reporting
- Lead WASH team in Kohat for assessment and installation of latrines and Washrooms
- Installation of hand pumps for the vulnerable
- Village mapping and resource mapping
- Report writing of the activities and planning for the team

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATION	
Team Leader Child Protection	01/04/2009	30/09/09	6 months	Hayat Foundation (HF) House No 113, Sector E, Hayatabad, Peshawar.

JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- Working as a team leader at Jalala Camp Mardan, supervising the activities of six monitors, 12 facilitators and six Child Friendly Spaces, (CFS)
- Orientation and capacity buildings of the staff in protection general protection and child protection
- Planning and implementing project activities in the camp
- Evaluation of daily activities and Assigning new tasks to Monitors
- Conducted a rapid survey and assessed the issues and redresses of the IDP's in the Jalala Camp.
- Developed a hand book from the paintings and stories of the children of the CFSs
- Preparation of weekly and monthly reports
- Preparation **Assessment Reports, Questionnaire and Interview Schedule**
- Monitoring activities of the facilitator in enrolment, data collection and motivation
- Devising recreational facilities for the children, story making and singing competition
- Working with field teams to train them in data collection, **monitoring & evaluation** exercises
- Develop **status, technical & progress** reports
- Preparing trainees and making volunteers to work on the child rights.
- Participation in camp cluster meeting and sharing the activities of organization
- **Liaison, meeting and coordination** with the authorities of Government and Non-government stake holders working in camp

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATION	
General Manger	03/4/2006	31/12/2008	2.7 years	World Income Pvt Ltd. (WIPL), Office No: 121 & 122, Bismillah Market, North Karachi.

JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- Administer daily operations in the Head Office and sub office Hyderabad, Faisalabad, Peshawar, Takhat Bhai and Timergara.
- Create, review and implement business procedures and prize schemes for sale
- Work with department heads, line departments, agriculture departments, research labs, PCSIR, and Agriculture University Peshawer
- Plan company activities, time tables and sale and purchase schedules
- Manage financial budgets for purchase and allocation of funds for sale management and advertisement
- Monitoring and promotion of the product through schemes, advertisement and joint collaboration activities
- Take care of company expenditure, the utility bills and the loss and profit of the company
- Managed company property such as cars, telecommunication devices, stores and warehouses
- Handle business procurements, and general logistics of the company, purchase of whicles and arrangement of the offices
- Delegate responsibilities to the staff and manage according to their capacities and experiences
- Hire, train, assess, mediation, solution of conflicting situation and firing the staff
- Execute administrative responsibilities, imposition of rules in staff
- Attend meetings, trainings, seminars and conferences
- Travel to different locations, field visits, farmer meeting etc.

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATION	

Psycho Social Supporter	Nov 2005	Apr2006	06 months	World Health Organization in collaboration with (AMAR International) House # 44, Street 13, F/9, Islamabad
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JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- **Rehabilitation** of the earthquake effectees
- Conducted **individual Counseling, Group Counseling, Bed Counseling, Motivation, Preparing Volunteers, and Workshops in schools & Colleges & Training session**
- Rehabilitation and readjustment of the effectees through sport and other recreational facilities
- Participated in **assessments & Workshops on PTSD** (Post Traumatic Stress Disorder)etc arranged by WHO and TRCS.
- Assessed in **strategy** setting including **program design, need assessment and reporting**
- Paid visits to all the INGOs working on the Motivation and Rehabilitation and shared the Experiences i.e. Oxfam, TRCS (Turkish Red Crescent Society) and MSF (Medical Sans Frontier) **Monitoring & Reporting** of the overall activities.

DESIGNATION	DATES EMPLOYED			NAME & ADDRESS OF ORGANIZATION
	FROM	TO	DURATIO N	
Social Organizer	1 ST Dec 2003	31 ST Nov 2005	18 months	Sustainable Peace and Development Organization House # 10, Chinar Road, University Town, Peshawar

JOB NOTES, TASKS PERFORMED & RESPONSIBILITIES

- Community **Motivation, Data collection, Data analysis & presentation**
- **Personal observations and sharing field activities and progress**
- Provided input in **Designing, Daily and Weekly Field Activities Planning**
- Assisted Team leader in **Progress & Technical Reports**
- **Forming Village Based Organization** and continual meetings with them
- Supported in **Capacity Building** of elected local bodies and VBOs (Village Based Organization)

RESEARCHES:

ACADIMIC RESEARCHES

June 2018

A compulsory Research for Ph. D degree under the title: “Women’s Participation in Politics in Khyber Pakhtunkhwa”.

Feb 2013

A compulsory Research for M. Phil degree on topic “Community Development through participation and local leadership”

July 2009

Scientific Research on, “An assessment study of the issues/problems of the IDPs of Jalala Camp Mardan after partial-vacation of Jalala Camp”

April 2003

A compulsory Scientific Research on topic “Welfare Oriented Activities of SPARC (Society for the Protection of Child Rights) for Juvenile Delinquents, a Case Study of District Jail Mardan”

January 2003

Ten days compulsory Field Work and report writing in Azad Jammu & Kashmir on, “Utilization and development of Natural Resources in AJK”

June 2002

Ten days compulsory Field Work with DOST Welfare Foundation and report writing on, “Causes and Rehabilitation of Drug Addicts (Heroin addicts)”.

PUBLICATIONS:

S#	Title of Research Paper	Name of Journal
I.	Religious Misappropriation and Women Political Participation: A Strategy or Gender Gap in Pakhtun Society	Transylvanian Review (IF)
II.	Towards Assessing The Role Of Community Participation In Community Development At Tehsil Lal Qilla, Dir Lower, Khyber Pakhtunkhwa	Pakistan Journal of Applied Social Sciences
III.	Social stigmatization towards people living with HIV/AIDS (PLHA), at family, community and workplace, the case of Pakistani Society”	Two Day International Conference at UoM
IV.	Social Recognition Of Family Planning Program In Tehsil Dargai District Malakand, Pakistan	European Journal of Business and Social Sciences (Switzerland)
V.	The Role Of External Management In Community Development At Tehsil Lal Qilla, Dir Lower, Kpk, Pakistan.	European Journal of Business and Social Sciences (Switzerland)
VI.	The Effects of Corruption on Employment (A Perception of Rural Educated Youth).	European Journal of Business and Social Sciences (Switzerland)
VII.	Role of local leadership in community development, an impact assessment of the initiatives of developmental organizations in Tehsil Lal Qilla Maidan Dir lower KPK, Pakistan.	Sarhad Journal of Agriculture
VIII.	Assessing the level of awareness about plagiarism among the post graduate students of KPK Agricultural University Peshawar	Journal of Criminology (USA)
IX.	Cultural Constraints to female higher education in Malakand.	International Journal of Sociology
X.	Unemployment: Does Institutional Dysfunction Is An Outcome Of Corruption?	American Journal of Sociology (USA)
XI.	Impact of Overseas Employment on Education of Children in Dir (Lower)	In Pipe Line
XII.	Distance employment and psychological wellbeing of the children in Malakand Agency.	In Pipe Line

REFERENCES:

NAME	DESIGNATION	ORGANIZATION	CONTACT NO.	EMAIL
Dr. Arab Naz	Dean of Social Sciences UoM	University of Malakand		
Dr. Muhammad Naeem	Director ORIC	Abdul Wali Khan University Mardan	0300-9073114	naeem_pesh@yahoo.com
Mr. Mohibullah	Coordinator	AWKUM Timergara Campus	0333-9124146	mohib.suit@gmail.com